

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
May 20, 2013**

The regular meeting of the Holtville Planning Commission was held on Monday, May 20, 2013 at 6:00 p.m. in the Civic Center. Commissioners present were Ross Daniels, Jerry Brittsan and Georgina Camacho. John Paul Wells and John Britschgi were absent. Staff members present were Alex Meyerhoff and Glyn Snyder. Ex Officio Member Richard Layton and City Attorney Steve Walker were also present.

PLANNING COMMISSION OPEN SESSION MEETING CALLED TO ORDER:

Mr. Daniels called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Brittsan.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on May 17, 2013

APPROVAL OF MINUTES:

A motion was made by Mr. Brittsan and seconded by Ms. Camacho to approve the minutes of the special meeting of April 29, 2013. The motion carried 3/0.

REPORTS OF CITY OFFICERS

Executive Officer

Mr. Meyerhoff reported vertical construction has begun at Keithly Williams Seed Company. He also announced that a tentative date of June 27th has been scheduled for Ethics Training.

Mr. Walker explained that the numbering of the resolutions on the agenda were incorrect. The resolution regarding the proposed annexation should be 13-03 and the resolution regarding the General Plan Amendment should be 13-04.

REPORTS OF PLANNING COMMISSIONERS

Mr. Brittsan attended an Airport Land Use Commission meeting. He said that 10 spots out of the 28 at the Community Garden have been spoken for.

NEW BUSINESS:

PUBLIC HEARING – Discussion/Related Action Regarding The Proposed Bornt Annexation As It Relates To The Following – Justina Arce, City Planner

- **Proposed Annexation of 045-340-025 via Resolution PC 13-03**
- **Proposed General Plan Amendment To Change Land Use Designation Of Parcel 045-340-025 and Proposed Pre-Zone of APN 045-340-025 to Light Industrial via Resolution PC 13-04; and**

Mr. Daniels opened the public hearing at 6:20 p.m. Mrs. Mary Bornt stated that the proposed General Plan Amendment and Proposed Annexation requests came about as a result of them wanting to build restrooms for their employees. Receiving no further comments from the audience Mr. Daniels closed the public hearing at 6:22 p.m.

A motion was made by Mr. Brittsan and seconded by Ms. Camacho to adopt Resolution 13-03 recommending approval of an annexation for property with APN 045-340-025 owned by Alan and Mary Bornt and as a condition of annexation approval, the applicant shall process a concurrent lot merger and obtain approval from Imperial County. The motion carried 3/0 in the form of a roll call vote. John Paul Wells and John Britschgi were absent for this motion.

A motion was made by Mr. Brittsan and seconded by Ms. Camacho to adopt Resolution 13-04 recommending approval of a General Plan Amendment and Pre-Zone for property with APN 045-340-025 owned by Alan and Mary Bornt. The motion carried 3/0 in the form of a roll call vote. John Paul Wells and John Britschgi were absent for this motion.

ADJOURNMENT: Vice Chairman Daniels adjourned the meeting at 6:25 p.m.

Ross Daniels
Vice Chairman

Glyn Snyder
Secretary